



NATIONAL QUALITY AWARDS 2021

THE AIM:

The aim of the awards is to recognize and appreciate organization and individuals who are contributing to quality advancement in all sectors of the nation, by having measurement and quality systems, procedures and processes that are in line with local, regional and international practices and who use quality advancement to support national and regional economic development and growth.

OBJECTIVES:

- ❖ To recognize organizations that excel in continuous quality improvement;
- ❖ To motivate organizations to comply to adhere to proper quality business norms;
- ❖ To encourage organizations to comply with local, regional and international quality standards;
- ❖ To encourage application by organizations of the measurement tool kit, quality assurance, quality control and quality management practices;
- ❖ To enhance understanding of quality principles, business methods and all national harmonized standards that promote competitiveness; and
- ❖ To recognize individuals that excel in their contributions to the SQAM quality drive.



CATEGORY 1: BEST COMPANY OF THE YEAR

Two awards, SME AND LE: awarded to a **company or organization** that has pro-actively and effectively implemented quality principles.

Criteria:

1. What does the Company/organization do to improve the quality of products, services and operations?
2. How does the company/organization benefit from the improvement of the quality of products, services and operations?
3. What business opportunities *are* being created or expanded through the company/organization's quality efforts.
4. How does the company/organization utilize quality in its activities for growing the business.

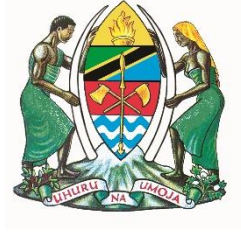


CATEGORY 2: BEST PRODUCT OF THE YEAR

Two awards, SME and LE: awarded to a product that best reflects a commitment to quality.

Criteria:

1. How does the company/organization ensure the best product quality for customers, and what quality control and customer feedback mechanisms does it have in place to improve quality/?
2. How does the company/organization benefit from the commitment to quality?
3. How does the company/organization utilize quality in their product's labeling, packaging, promotion and marketing, in a way that maximizes quality improvement efforts?
4. How does the company/organization ensure the best product quality for its customers, and what mechanisms are used to improve this quality standard?

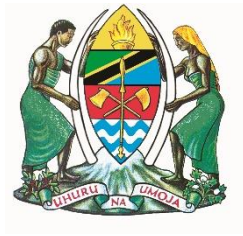


CATEGORY 3: BEST SERVICE PROVIDER OF THE YEAR

Two awards, SME and LE—awarded to a **locally-delivered service** that best reflects commitment to local production and quality.

Criteria:

1. How does the company/organization ensure the best quality of service for customers, and what quality control *and* customer feedback mechanisms are in place to improve quality?
2. How does the company/organization benefit from the commitment to quality?
3. How does the company/organization utilize quality in the promotion and marketing of the company/organizations service?
4. How has the company/organization acted to improve the quality of its service and operations in the interest of its stakeholders?



CATEGORY 4: BEST EXPORTER OF THE YEAR

Two awards, SME and LE - awarded to a company or organization that has made significant progress in commencing or expanding to new or wider markets by introducing quality in their company.

Criteria:

1. Is the company/ organization a new exporter or an exporter who is expanding or extending export activities?
2. What opportunities are being created or expanded through the companyy/oorganization's export activities?
3. How does the company/organization utilize quality in export activities? How has the company/organization promoted and increased the use of local suppliers for export activities?

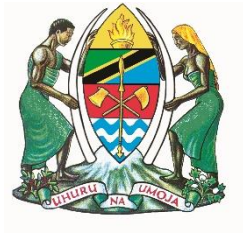


CATEGORY 1: INDIVIDUAL AWARD TO A PERSON WHO CONTRIBUTED TO SQAM

This award is given to an individual that has made significant input into National Standards, Quality Assurance, Accreditation and metrology efforts.

Criteria:

1. How did the candidate contribute to the National Standards, Quality Assurance, Accreditation and Metrology efforts?
2. What was the effect of the candidate's contribution*?
3. Why should this candidate qualify for the National SQAM individual award?



NATIONAL QUALITY AWARDS

ENTRY FORM CATEGORIES (1 - 4)

ENTRY DETAILS: -

COMPANY/ORGANISATION NAME:

.....

CONTACT PERSON:

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POSITION IN ORGANISATION:

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CONTACT TELEPHONE

OFFICE:

MOBILE:

CONTACT EMAIL:

FAX:

PHYSICAL ADDRESS:

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POSTAL ADDRESS:

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BRIEFLY (NOTE SENTENCE) DESCRIBE WHAT YOUR COMPANY DOES:

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.....
.....

(continue on separate sheet if necessary)

SIGNATURE:

DATE:

INDICATE WHICH CATEGORIES YOU ARE ENTERING

(Complete a separate form for each category you are entering)

- CATEGORY 1 – Company of the year
- CATEGORY 2 – Product of the Year
- CATEGORY 3 - Service of the Year
- CATEGORY 4 - Export of the Year
- CATEGORY 5 – National SQAM individual award of the Year (Use different form)

SME STATUS

() Yes, we have less than 100 employees and are entering as an SME

WARRANT

We hereby submit our entry for the National Quality Awards 2021, and agree to the terms and conditions of the award program as stipulated in the entry form. I warrant that I am authorized to set and sign on behalf of the entering company/organization, and warrant that all information provided in this entry submission is, to the best of my knowledge, true and correct. Falsified information will lead to disqualification of entrants.

SIGNED:

DATE.....



NATIONAL QUALITY AWARDS

INDIVIDUAL AWARD (CATEGORY 5)

MOTIVATION FORM FOR INDIVIDUAL QUALITY AWARD RECIPIENT

NAME OF PROPOSING ORGANISATION:

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CONTACT PERSON:

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CONTACT DETAILS:

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NOMINEE NAME:

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NOMINEE'S PROFESSION:

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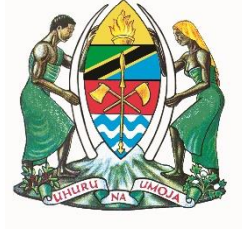
MOTIVATION FOR NOMINATION (NOT MORE THAN 750 WORDS):

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(continue on separate sheet if necessary)

SIGNATURE:

DATE:



TIPS ON HOW TO PREPARE YOUR NATIONAL QUALITY AWARDS ENTRIES

Some tips on how to prepare your entry:

Winning in the National Quality Awards can mean National recognition, media exposure and enormous boost of pride for your entire organization. So it's worth investing some time and effort in an entry that stands a good chance of winning.

Here are valuable hints and tips to prepare your awards entry

1. Link your achievements to the category criteria

Each category has specific questions and requirements. Make sure your entry is structured to respond to these.

2. Use visuals liberally in your entry

The judges are busy and pressed for time. They want to do justice to your entry, but they don't have all day. They're looking for winners, and don't have time to digest irrelevant information in your submission. Help them by using visuals in your entry. These could include photographs of activities, charts of your strategy or pictures of products carrying the logo.

3. Emphasize the Impact of your activities

Everything your organization does has a wider community impact. Show how your employment affects people. Show how you create opportunities through your supply chain



TERMS AND CONDITIONS OF ENTRY

1. The closing date for entries is 10th December, 2021 at 23:59 hrs.
2. Entries submitted after this deadline will not be accepted.
3. Companies/ organizations may enter as many categories as they wish.
4. Only entries sent to the addresses stipulated in this entry form will be accepted for consideration.
5. All entries become and remain the property of the national competition organizers in the case of the member country level competition; and the National Secretariat in the case of entries forwarded to the regional level competition, and will not be returned to the entrant.
6. Entrants should not disclose any confidential or price-sensitive information, as the confidentiality of such information cannot be guaranteed.
7. Entry is open only to companies registered in National member states. The decision of the adjudicating panel is final. No correspondence will be entered into after the selection of the winners. National Secretariat via its appointed judges reserves the right to determine the winners at its sole discretion, and is not obliged to divulge entrants 'scores or any other judging information.
8. The granting of an award to an entrant is subject to the company/organization making available a senior representative to attend the awards ceremony. National Secretariat reserves the right to withdraw an award from an entrant in the case of non-attendance.
9. Each National member state can qualify for a maximum of two awards per member state per year.

